

**HOW TO SUBMIT AN APPLICATION FOR ASSISTANCE FROM THE
DISASTER/BENEVOLENT FUND**

1. The member must be a member in good standing.
2. The member applying for the assistance shall fill out and sign the form.
3. The completed form shall be submitted to the Chairman of the Disaster/Benevolent Fund Committee. You may scan and send by email, fax, mail or any other means of delivery that you select. For mailing address or email address please contact the Grand Chapter Office.
4. The Chairman will promptly notify the applicant in writing of the decision of the Committee.
5. All application information and committee deliberations are to be confidential.
6. Maximum distribution per member will be one thousand dollars (\$1000.00) per Grand Chapter Year.