

AMENDMENT(S) TO CHAPTER BY-LAWS

Enclose the following:

1. A copy of the Amendment(s) precisely worded.
2. A complete copy of the Chapter Bylaws before amending.
3. A complete copy of the Chapter Bylaws as it will read if the amendment(s) is(are) adopted.
4. Two (2) copies of this letter.

Worthy Grand Matron

Dear Sister _____,

At a stated meeting of _____ Chapter No. _____, held on _____, the above amendment(s) to our Chapter Bylaws _____ presented to the Chapter.

At a stated meeting of _____ Chapter No. _____, held on _____, with _____ (number) members of the Chapter present, the above mentioned amendment(s) was/were read to the Chapter; a motion was made and carried to adopt the amendment(s) subject to the approval of the Worthy Grand Matron. Must lay over for one month before vote is taken.

There were _____ (number) members who voted for the bylaws to be amended as proposed.

There were _____ (number) members who voted against the bylaws to be amended as proposed.

Thank you for giving this matter your prompt attention.

(Chapter Seal)

(Secretary)

(Address)

(Date)

Amendment(s) to Bylaws approved _____
Amendment(s) to Bylaws disapproved _____

(Grand Chapter Seal)

WGM

(Date)